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Your Charity at Work 2024 – FAQs

1) What is Your Charity at Work?

- Your Charity at Work (YCAW) is HSC Winnipeg's employee giving program. This is an opportunity for all HSC and Shared Health employees to further support patients, loved ones, and HSC staff through donations. Staff can choose to support the HSC Foundation and/or the Children's Hospital Foundation of Manitoba through the YCAW program, automatically, right from your paycheque.

2) How much money has YCAW raised?

- Over \$1,000,000 has been raised between 2012-2023, with over \$55,000 raised in 2023 alone.

3) What does HSC Foundation and Children's Hospital Foundation do with the money raised?

- Funds donated to the HSC Foundation will be placed in the HSC Patient Comfort Fund unless directed to an alternative fund. Donations to this Fund will be used to provide personal items, such as hygiene products, to patients that would otherwise go without during their stay or upon release from HSC.
- The Children's Hospital Foundation works with Child Health leadership to identify equipment purchases of greatest need, like sleeper beds and vital signs monitors. Donors can also designate their gift to a specific purpose fund or area, like Child Life.

4) I want to be involved in YCAW. How do I make a donation?

- Fill out a YCAW pledge form. This can be for automatic payroll deduction or for a one-time gift. One-time gifts can be made via cheque, cash, or credit card (Visa, MasterCard, AMEX).

5) I am already involved in YCAW. How do I make changes?

- If you've already signed up to donate, thank you! Your donations will continue as planned. To adjust your amount or where your gift goes, please complete a new pledge form and we'll make the changes. To discontinue payroll deduction, please contact Amanda Boitson within HSC Finance at aboitson@sharedhealthmb.ca.

6) How much do I have to donate?

- Any amount you can! Every donation helps make a difference.



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7) Will I receive a tax receipt?

- Yes, all donations will receive a tax receipt as per CRA guidelines.
- Payroll deductions will have the total donation identified on your annual T4.
- One-time donations will receive a tax receipt in the mail.

8) When will my donation be processed?

- Once submitted, donations will be processed as soon as possible and reflected on an upcoming paycheck.

9) Where can I get a pledge form?

- Pledge forms can be found:
 - i. On HSC Home, under Employee Giving
 - ii. On HSC Foundation website: <https://www.hscfoundation.mb.ca/your-charity-at-work/>
 - iii. Or email ycaw@hscfoundation.mb.ca and we will send one directly to you
*HSC Foundation is facilitating the distribution and collection of pledge forms on behalf of both foundations.

10) Where do I return my pledge form?

- All pledge forms can be:
 - i. Mailed (internal or external mail) to the HSC Foundation office:
PW112-700 William Ave,
Winnipeg MB, R3E 0Z3
 - ii. Emailed to: ycaw@hscfoundation.mb.ca
- HSC Foundation staff will then ensure your gift is forwarded to the appropriate destination for processing.

11) What does HSCF/CHFM do with my information?

- All donor information collected throughout the course of the YCAW campaign is governed by the privacy policies of the HSC Foundation and the Children's Hospital Foundation of Manitoba. For further information, please visit <https://www.hscfoundation.mb.ca/privacy-policy/> or <https://goodbear.ca/privacy-policy/>